Brussels, F2/BL D(2005)

## NOTICE TO APPLICANTS

#### **Medicinal Products for Human Use**

# VOLUME 2B Presentation and content of the dossier-Part 1 Summary of the dossier Part 1A or

Module 1: Administrative information Application form

# HOMEOPATHIC MEDCINAL PRODUCT FOR HUMAN USE

December 2005

#### This application form will be included in:

The Rules governing Medicinal Products in the European Community

The Notice to Applicants - Volume 2B - Presentation and content of the dossier-1998 edition
or

<u>The Notice to Applicants - Volume 2B - Common Technical Document-Module 1-Administrative information-2001 edition</u>

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Telex: COMEU B 21877. Telegraphic address: COMEUR Brussels.

#### APPLICATION FORM

#### **SUMMARY OF THE DOSSIER**

••••

#### **APPLICATION FORM: ADMINISTRATIVE DATA**

The application form is to be used for an application for a marketing authorisation of a medicinal product for human use submitted to (a) the European Agency for the Evaluation of Medicinal Products under the centralised procedure or (b) a Member State (as well as Iceland, Lichtenstein and Norway) under either a national, mutual recognition procedure or decentralised procedure.

Usually a separate application form for each strength and pharmaceutical form is required. For centralised procedures a combined application form is acceptable (information on each pharmaceutical form and strength should be provided successively, where appropriate)

<b>DECLARATION and SI</b>	GNATURE:			
Product name:				
Pharmaceutical fo	orm(s):			
Homeopathic stoc	k(s) and potency(	(ies):		
Amplicants				
Applicant:				
Person authorised communication*, of the Applicant:	-			
It is hereby confirmed that the medicinal product have It is hereby confirmed that On behalf of the applicant	e been supplied in	the dossier, as app	propriate.	•
	Signature(s)			-
	NAME*			-
	Function			_
* □Note: please attach letter of  ** □Note: if fees have been pa Applicants, Volume 2A, chapt	aid, attach proof of pay			nnex 4.4

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#### **Declaration and signature**

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- 2.2 Strength, pharmaceutical form, route of administration, container and pack sizes
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 $<sup>^1</sup>$  OJ L 159 27/06/2003, p. 1 – 23 and OJ L 159 27/06/2003, p.24 - 45

 $<sup>^2</sup>$  Amended by Directive 2004/27/EC OJ L - 136, 30/04/2004, p. 34 – 57 and Directive 2004/24/EC OJ L – 136, 30/04/2004, p. 85 - 90 2 /22

#### 1. TYPE OF APPLICATION

Note: The following sections should be completed where appropriate.

#### 1.1. THIS APPLICATION CONCERNS:

#### **1.1.1.** <u>A MUTUAL RECOGNITION PROCEDURE</u> (according to Article 28(2) of Directive 2001/83/EC)

- Reference Member State:
- Date of authorisation: (yyyy-mm-dd):
- Marketing authorisation number:
   (a copy of the authorisation should be provided see section 5.2)
- Procedure number:

#### **OFirst use**

■ Concerned Member State(s) (specify):

AT	BE	CY	CZ	DE		DK	EE		EL	
ES	FI	FR	HU	IE		IS	IT		LI	
LT	LU	LV	MT	NL		NO	PL		PT	
SE	SI	SK	UK		•			•		

Proposed Common Renewal Date:

If a waiver or amendment of PSUR-cycle is applied for, to harmonise with a substance birthdate, please specify:

ORepeat Use 1<sup>st</sup> Wave (please also complete section 5.2)

Concerned Member State(s) (specify):

For subsequent procedures copy the boxes above

AT	BE	CY	CZ	DE	DK	EE	EL	
ES	FI	FR	HU	ΙE	IS	IT	LI	
LT	LU	LV	MT	NL	NO	PL	PT	
SE	SI	SK	UK					

Agreed Common Renewal Date:

## O 1.1.2. <u>A DECENTRALISED PROCEDURE</u> (according to Article 28(3) of Directive 2001/83/EC)

- Reference Member State:
- Procedure number:

Concerned Member State(s) (specify):

AT	BE	CY	CZ	DE	DK	EE	EL	
ES	FI	FR	HU	ΙE	IS	IT	LI	

LT		L	U		LV			MT			NL		NO			PL	Τ		P	Т			
SE		S			SK			UK					II.			ı							
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1.3.	<u>I</u> :	S TH	IS A	AN A	PPLIC	AT	'IOI	N FOR	R A	CI	HANG	E T(	YOU	J <b>R I</b>	EXI	STIN	G M	[A]	RK	ŒΤ	<u>ING</u>		
					TON I																	II o	<u>F</u>
	F	<u>REGU</u>	JLA	TIO	NS (E	<b>C</b> )	NO	1084	1/2	<u>00</u>	<u>3 or</u>	108	<u>5/200</u>	)3,	<u>OR</u>	ANY	NA	ΤI	ON	IAL	<u> </u>		
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	C	)	Yo Pl		(comp specif		e se	ctions	be	lov	v <u>and</u>	also	сотр	lete	sec	tion I	1.3.)						
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- . the applicant of the present application must be  $\underline{the\ same}$  as the marketing authorisation holder of the existing marketing authorisation
- . this section should be completed without prejudice to the provisions of Articles 8(3), 10.1, 10a, 10b, 10c, and 21 of Directive 2001/83/EC

# • For existing marketing authorisation in the Community / Member State where the application is made:

- Name of the marketing authorisation holder:
- Name, strength, pharmaceutical form of the existing product:
- Marketing authorisation number(s):

# 1.3. This application is submitted in accordance with the following Article in Directive 2001/83/EC

Note: . section to be completed for any application, including applications referred to in section 1.3 . for further details, refer to Notice to Applicants, Volume 2A, Chapter 1

**O1**.3.1 Article 14 of Directive 2001/83/EC (simplified registration procedure)

O1.3.2 Article 16 of Directive 2001/83/EC (marketing authorisation procedure)

## 1.4 Administrative data/dossier requirements

Article 14 simplified registration procedure

Tit dele 14 simplifica registration p	occuare	
Part of the dossier	Submitted in the	
	Application dossier or in	
	the Master dossier	
Module 1	0	
Manufacturing license	0	
Mock ups of outer and immediate	0	
packaging and of package leaflet		
Module 2	0	
Module 3	0	
Module 4	0	
Justification of the homeopathic	0	
nature		

**Article 16 marketing authorisation procedure** 

Tit ticle 10 mai Keing authorisation	F	
Part of the dossier	Presence required	
	Submitted in the	
	Application dossier or in	
	the Master dossier	
Module 1	0	
Manufacturing license	0	
SPC in National language	0	
Package leaflet in National language	0	
Mock ups of outer and immediate	O	
packaging and of package leaflet		
Module 2	0	
Module 3	0	
Module 4	0	·
Justification of the homeopathic	0	
nature		

# 2. MARKETING AUTHORISATION/REGISTRATION APPLICATION PARTICULARS

2.1. Name(s)
2.1.1 Name of the homeopathic medicinal product
☐ If different (invented) names in different Member States are proposed in a mutual recognition procedure, these should be listed in Annex <b>4.19</b>
2.1.2 Name of the Homeopathic stock(s) and potencies <sup>1</sup>
<sup>1</sup> the following order of priority should be used: Scientific name of the Ph. Eur. or National Pharmacopoeia or in absence of a monography,a Scientific Latin name (botanical scientific name) followed by the Homeopathic(s) name(s)
2.2. Pharmaceutical form, route of administration, container and pack sizes
2.2.1 Pharmaceutical form (use current list of standard terms - European Pharmacopoeia)
2.2.2 Route(s) of administration (use current list of standard terms - European Pharmacopoeia):
<b>2.2.3</b> Container, closure and administration device(s), including description of material from which it is constructed. (use current list of standard terms - European Pharmacopoeia)
For each type of pack give
2.2.3.1 Package size(s):  Note: for mutual recognition procedures, all package sizes authorised in the Reference Member State should be listed
2.2.3.2 Proposed shelf life:

2.2.3.3	Proposed shelf life (after first opening container):
2.2.3.4	Proposed shelf life (after reconstitution or dilution):
2.2.3.5	Proposed storage conditions:
2.2.3.6	Proposed storage conditions after first opening:
	ach list of Mock-ups or Samples/specimens sent with the application, as appropriate (see to Applicants, volume 2A, chapter 7) (4.17).
2.3	Legal status
2.3.1	Proposed dispensing/classification:
	(Classification under Article 1(19) of Directive 2001/83/EC)  O subject to medical prescription
	O not subject to medical prescription
2.3.2	For products subject to medical prescription:
	<ul> <li>□ product on prescription which may be renewed (if applicable)</li> <li>□ product on prescription which may not be renewed (if applicable)</li> <li>□ product on special prescription*</li> <li>□ product on restricted prescription*</li> </ul>
which	I the listed options are applicable in each member state. Applicants are invited to indicate categories they are requesting, however, the Member States reserve the right to apply only categories provided for in their national legislation)  *Note: for further information, please refer to Directive. 2001/83/EC, Article 71
2.3.3	Supply for products <u>not</u> subject to medical prescription:
	O supply through pharmacies only
	O supply through non-pharmacy outlets and pharmacies ( if applicable )
2.3.4	Promotion for products <u>not</u> subject to medical prescription:
	O promotion to health care professionals only
	O promotion to the general public and health care professionals

2.4.1	Proposed marketing author placing the product on the i	orisation/registration holder/person legally responsible for market:
	(Company) Name:	
	Address:	
	Country:	
	Telephone:	
	Telefax:	
	E-Mail:	
	Contact person at this address	
	☐Attach proof of establishme	ent of the applicant in the EEA (Annex 4.3)
2.42	D / 11 :	
2.4.2	procedure:	d for communication on behalf of the applicant during the
	Name:	$\square$ If different to 2.4.1 above,
	Company name:	Attach letter of authorisation (Annex 4.4)
	Address:	
	Country:	
	Telephone:	
	Telefax:	
	E-Mail:	
2.4.3	Person/Company authorisation/registration lidifferent from 2.4.2:	rised for communication between the marketing nolder and the competent authorities after authorisation if
	Name:	☐ If different to 2.4.1 above,
	Company name:	Attach letter of authorisation (Annex 4.4)
	Address:	Attach letter of authorisation (Annex 4.4)
	Country:	
	Telephone:	
	Telefax:	
	E-Mail:	
2.4.4	Qualified person in the EEA	for Pharmacovigilance
	Name:	
	Company name:	
	Address:	
	Country:	
	24 H Telephone:	
	Telefax:	
	E-Mail:	
	L-Iviaii.	

 ${\bf Marketing\ authorisation/registration\ holder\ /\ Contact\ persons\ /\ Company}$ 

2.4.

### 2.5 Manufacturers

2.5.1	Authorised manufacturer(s) (or importer) responsible for batch release in the EEA in accordance with Article 40 and Article 51 of Directive 2001/83/EC (as shown in the package leaflet and where applicable in the labelling or Annex II of the Commission Decision):
	Name of Company:
	Address:
	Country:
	Telephone:
	Telefax: E-Mail:
	E-Man.
	<ul> <li>■ Manufacturing Authorisation number:</li> <li>■ Attach copy of manufacturing authorisation(s) (Annex 4.6)</li> <li>■ Attach justification if more than one manufacturer responsible for batch release is proposed (Annex 4.7)</li> </ul>
Site(s	1 <u>Batch control/Testing arrangements</u> s) in EEA or in countries with MRA/PECA in operation, where batch control/testing place (if different from 2.5.1):
	Name of the Company:
	Address:
	Country:
	Telephone:
	Telefax:
	E-Mail:
2.5.2	Manufacturer(s) of the homeopathic medicinal product and site(s) of manufacture: (Note: including manufacturing sites of any diluent/solvent presented in a separate container but forming part of the homeopathic medicinal product ):
	Name:
	Company name:
	Address:
	Country:
	Telephone:
	Telefax: E-Mail:
	Brief description of functions performed by manufacturer of dosage form/assembler, etc.:
	□Attach flow-chart indicating the sequence of the different sites involved in the

	manufacturing process (Annex 4.8)
	<ul> <li>If the manufacturing site is in the EEA,</li> <li>Manufacturing authorisation number (under Article 40 of Directive 2001/83/EC):</li> <li>□ Attach manufacturing authorisations required under Article 40 of Directive 2001/83/EC (Annex 4.6)</li> </ul>
	- Name of qualified person: (if not mentioned in manufacturing authorisation)
	<ul> <li>If the manufacturing site is outside the EEA,</li> <li>- □ Where MRA/PECA is in operation, attach equivalent of manufacturing authorisation (Annex 4.6)</li> </ul>
	- Has the site been inspected for GMP Compliance by an EEA authority or by an authority of countries where MRA/PECA is in operation
	O no Oyes
	□ If yes, please provide in Annex 4.9 for each site a statement from the competent authority which carried out the inspection, including:
	<ul> <li>last GMP inspection date</li> <li>name of competent authority which carried out the inspection</li> <li>type of inspection (pre/post-authorisation/special/re-inspection)</li> <li>category of products and activities inspected</li> <li>outcome: GMP compliant: O no O yes</li> </ul>
2.5.3	Manufacturer(s) of the dilutions and site(s) of manufacture: (Note: If different from the manufacturer of the finished homeopathic medicinal product.):
	Name: Company name: Address: Country: Telephone: Telefax: E-Mail:
	Brief description of functions performed by manufacturer of dosage form/assembler, etc.:
	□Attach flow-chart indicating the sequence of the different sites involved in the manufacturing process (Annex 4.8)
	• If the manufacturing site is in the EEA, - Manufacturing authorisation number

(under Article 40 of Directive 2001/83/EC):

☐ Attach manufacturing authorisations required under Article 40 of Directive 2001/83/EC (Annex 4.6)
- Name of qualified person: (if not mentioned in manufacturing authorisation)
<ul> <li>• If the manufacturing site is outside the EEA,</li> <li>- □ Where MRA/PECA is in operation, attach equivalent of manufacturing authorisation (Annex 4.6)</li> </ul>
- Has the site been inspected for GMP Compliance by an EEA authority or by an authority of countries where MRA/PECA is in operation
O no Oyes
□If yes, please provide in Annex 4.9 for each site a statement from the competent authority which carried out the inspection, including:
<ul> <li>last GMP inspection date</li> <li>name of competent authority which carried out the inspection</li> <li>type of inspection (pre/post-authorisation/special/re-inspection)</li> <li>category of products and activities inspected</li> <li>outcome: GMP compliant: O no O yes</li> </ul>

2.5.4 Manufacturer(s) of the Homeopathic stock(s):
Note: only the final manufacturer(s) to be mentioned
Substance:
Name:
Address:
Country:
Telephone:
Telefax:
E-Mail:
<ul> <li>Has a Ph.Eur. Certificate of suitability been issued for the active substance(s):</li> <li>O no</li> <li>Oyes</li> </ul>
If yes,
- substance:
- name of the manufacturer:
- reference number:
- date of last update (yyyy-mm-dd):
□ Provide copy in Annex 4.10
• Is a European Drug Master File to be used for the active substance(s) reference/original?
Ono Oyes
If yes,

- substance:
- name of the manufacturer:
- reference number for EMEA / competent authority:
- date of submission (yyyy-mm-dd):
- date of last update (yyyy-mm-dd):
- □ attach letter of access for Community/Member State authorities where the application is made (see "European DMF procedure for active substance) (Annex
4.10)
- □ attach copy of written confirmation from the manufacturer of the active substance to inform the applicant in case of modification of the manufacturing process or specifications according to Annex I of Directive 2001/83/EC (Annex 4.11)
Where an active substance manufacturer has been inspected by an EEA Country:
☐ The following information should be provided in Annex 4.9 for each site
- last inspection date by an EEA country (yyyy-mm-dd)
- name of competent authority which carried out the inspection
<ul> <li>type of inspection (pre/post-authorisation/special/re-inspection)</li> </ul>
- categories of substance and activities inspected
- outcome: O positive Onegative

2.5.5	Source/manufacturer(s) of the raw material(s):
Raw	material:
Nam	g:
Addr	ess:
Cour	itry:
Telep	phone:
Telef	ax:
E-Ma	nil:
	O no Oyes
	If yes,
	- Raw material:
	- name of the manufacturer/supplier:
	- reference number:
	- date of last update (yyyy-mm-dd):
	□ Provide copy in Annex 4.10
Who	re an active substance manufacturer has been inspected by an EEA Country:
vvite	
	ve following information snoula be proviaea in Annex 4.9 for each site
	ne following information should be provided in Annex 4.9 for each site - last inspection date by an EEA country (yyyy-mm-dd)
	- last inspection date by an EEA country (yyyy-mm-dd)
	<ul><li>last inspection date by an EEA country (yyyy-mm-dd)</li><li>name of competent authority which carried out the inspection</li></ul>

- outcome:	O positive	Onegative

# 2.6 Qualitative and quantitative composition

2.6.1	Qualitative and Quantitat substance(s) and the excip		on in terms of	the homeopathic active
A n	note should be given as to wh	ich quantity th	e composition	refers (e.g. 1 capsule)
Lis	t the homeopathic active subs	stance(s) separ	ately from the	excipient(s):
Naı	me of homeopathic active sub Reference/Monograph stand	* *	Quantity	Unit
1. 2. 3. etc.				
Nar 1. 2. 3. etc.	me of excipient(s)**	Quantity	Unit	Reference/Monograph standard
Note:	National Pharmacopoeia, o (botanical scientific name	or , in absence ( ) followed by t subsance show	of a monograp he Homeopath ald be given in	ic name the following order of priority: INN,

2.6.2			nd/or human origin con medicinal product? □	tained or used	in the ma	nufacturing
Name		ction* EX R	Animal origin susceptible to TSE**	Other animal origin	Human origin	Certificate of suitability for TSE (state no)
1.	0	0 0	•	0	0	O
2.	0	0 0	•	0	0	0
3.	0	0 0	•	0	0	0
4.	0	0 0	•	•	0	0
etc.						

manut prepar ** as	facture of the active substance/excipration of master and working cell bath defined in section 2 (scope) of the C	CPMP Note for Guidance for TSE is available according to Resolution AP/CSP (99)4
3 APP	OTHER MARKETING AU LICATIONS	JTHORISATION / REGISTRATION
3.1	FOR NATIONAL APPLICATIONS ON WITH ARTICLE 8(j)-(l) OF DIRECT	NLY, PLEASE COMPLETE THE FOLLOWING IN ACCORDANCE TIVE 2001/83/EC
3.1.1	Is there another Member State(s)	where an application for the same* product is pending?
	Oyes If yes, section 3.2. must be	Ono e completed
3.1.2	Is there another Member State(same* product?	(s) where an authorisation/registration is granted for the
	Oyes If yes, section 3.2 must be	O no completed and copy of authorisation/registration provided
	Are there any differences which l	have therapeutic implications between this application and or the same product in other Member States (for national
	Oyes If yes, please elaborate:	Ono
		where an authorisation/registration was refused/ t authorities for the same* product?
	Oyes	Ono
	If yes, section 3.2 must be	completed
and h		itative and quantitiative composition in active substance(s) in from applications belonging to the same mother company ensees'.

<b>3.2.</b> Marketing authorisation/registration applications for the <u>same</u> homeopathic medicinal product in the EEA ('same product' means same qualitative and quantitiative composition in active substance(s) and having the same pharmaceutical form from applications belonging to the same mother company or group of companies OR which are 'licensees'.  Note: refer to Commission Communication 98/C229/03
□ Authorised country: date of authorisation/registration (yyyy-mm-dd): invented name: authorisation number:
☐ Attach marketing authorisation/registration (Annex 4.13)  ☐ Pending     country:     date of submission (yyyy-mm-dd):
□ Refused country: date of refusal (yyyy-mm-dd):
☐ Withdrawn (by applicant before authorisation/registration) country: date of withdrawal (yyyy-mm-dd): invented name: reason for withdrawal:
☐ Withdrawn (by applicant after authorisation/registration) country: date of withdrawal (yyyy-mm-dd): authorisation number: reason for withdrawal: invented name:
□ Suspended/revoked (by competent authority) country: date of suspension/revocation (yyyy-mm-dd): reason for suspension/revocation: invented name:
3.3 For multiple applications of the same homeopathic medicinal product:
Multiple application for:  Name of the other product(s):  Date of application(s) (yyyy-mm-dd):  Applicant(s):

3.4. Marketing authorisation/registration applications for the <u>same</u> homeopathic medicinal
<b>product outside the EEA</b> (i.e. from applicants belonging to the same mother company or group of companies OR which are "licensees". (Same qualitative and quantitative composition in active substance(s) and having the same pharmaceutical form.) <i>Note: refer to Commission Communication</i> 98/C229/03
☐ Authorised country: date of authorisation (yyyy-mm-dd): invented name:
☐ Pending country: date of submission (yyyy-mm-dd):
□ Refused country: date of refusal (yyyy-mm-dd):
☐ Withdrawn (by applicant before authorisation) country: date of withdrawal: invented name: reason for withdrawal (yyyy-mm-dd):
☐ Withdrawn (by applicant after authorisation) country: date of withdrawal (yyyy-mm-dd): authorisation number: reason for withdrawal: invented name:
□ Suspended/revoked (by competent authority) country: date of suspension/revocation (yyyy-mm-dd): reason for suspension/revocation: trade name:

4.	ANNEXED DOCUMENTS (WHERE APPROPRIATE)
<b>4.1</b>	Proof of payment
<b>4.2</b>	Informed consent letter of marketing authorisation holder of authorised medicinal product.
<b>4.3</b>	Proof of establishment of the applicant in the EEA.
<b>4.4</b>	Letter of authorisation for communication on behalf of the applicant/MAH
<b>4.5</b>	Curriculum Vitae of the Qualified Person for Pharmacovigilance
<b>4.4</b>	Manufacturing Authorisation required under Article 40 of Directive 2001/83/EC (or equivalent, outside of the EEA where MRA or other Community arrangements apply). A reference to EudraGMP will suffice when available.
<b>4.7</b>	Justification for more than one manufacturer responsible for batch release in the EEA
<b>□4.8</b>	Flow-chart indicating all sites involved in the manufacturing process of the medicinal product or active substance (including sites involved in sampling and testing for batch release of products manufactured in third countries). Note: ALL manufacturing and control sites mentioned throughout the whole dossier MUST be consistent regarding their names, detailed addresses and activities.
<b>4.9</b>	Statement (or GMP Certificate issued by an EEA inspectorate, when available) from the competent authority which carried out the inspection of the manufacturing site(s) (not older than 3 years). References to EudraGMP will suffice when available. Where applicable a summary of other GMP inspections performed in the last 2 years
<b>4.10</b>	Letter(s) of access to Active Substance Master File(s) or copy of Ph. Eur. Certificate(s) of suitability
<b>4.11</b>	Copy of written confirmation from the manufacturer of the active substance to inform the applicant in case of modification of the manufacturing process or specifications according to Annex I of Directive 2001/83/EC.
<b>4.12</b>	Ph. Eur. Certificate(s) of suitability for TSE
<b>4.13</b>	Written consent(s) of the competent authorities regarding GMO release in the environment.
<b>4.14</b>	Scientific Advice given by CHMP
<b>□4.15</b>	Copy of Marketing Authorization(s) required under Article 8(j)-(L) of Directive 2001/83/EC in the EEA and the equivalent in third countries on request (a photocopy of the pages which give the marketing authorization number, the date of authorisation and the page which has been signed by the authorizing competent authority will suffice).
<b>4.16</b>	Correspondence with European Commission regarding multiple applications.
<u></u> 4.17	List of Mock-ups or Samples/specimens sent with the application, as appropriate (see Notice to Applicants, volume 2A, chapter 7)
<b>4.18</b>	Copy of the Orphan Designation Decision.
<b>□4.19</b>	List of proposed (invented) names and marketing authorisation holders in the concerned member states
<b>4.20</b>	Copy of EMEA certificate for a Vaccine Antigen Master File (VAMF)

□4.21 Copy of EMEA certificate for a Plasma Master File (PMF)

□4.22 For each active substance, attach a declaration from the Qualified Person of the manufacturing authorisation holder in Section 2.5.1 and from the Qualified Person of each of the manufacturing authorisation holders (i.e. located in EEA) listed in Section 2.5.2 where the active substance is used as a starting material that the active substance manufacturer(s) referred to in Section 2.5.3 operate in compliance with the detailed guidelines on good manufacturing practice for starting materials. This does not apply to Blood or blood components.